



HOW TO EDIT / TRANSFER A TEAM MEMBER

TEAM CAPTAINS CAN EDIT OR TRANSFER TEAMMEMBERS BY FOLLOWING THESE STEPS.

NOTE: THE LAST DAY TO EDIT OR TRANSFER WITHOUT A FEE IS FRIDAY MAY 17TH

MANAGING YOUR TEAM:

1. GO TO <http://www.imathlete.com/events/ROSECITYRELAY/editreg>
2. ENTER YOUR CONFIRMATION CODE (FOUND ON YOUR CONFIRMATION RECEIPT OR IN YOUR CONFIRMATION EMAIL)
3. SELECT "TEAM: MANAGE YOUR TEAM"

FROM HERE YOU CAN VIEW CURRENT TEAM MEMBERS, CHANGE YOUR TEAM NAME, EDIT A TEAM MEMBERS REGISTRATION, REMOVE A TEAM MEMBER AND ASSIGN AND ASSIGN A TEAM CAPTAIN.

EDITING A TEAM MEMBERS REGISTRATION:

1. GO TO THE MANAGE YOUR TEAM PAGE
2. USING THE TEAM MEMBERS DROPDOWN, SELECT YOUR TEAM MEMBER
3. NEXT TO THE TEAM MEMBERS NAME SELECT THE **EDIT** LINK
4. WHEN YOU ARE DONE WITH CHANGES SCROLL DOWN AND SELECT **SAVE**